

Minutes General Meeting of U3A Roma Inc. held Tuesday 20 January 2026

at Senior Citizens Building

1. **Opening:** Meeting opened 1 pm by Vice President Baden Waldron who welcomed everyone.
2. **Present:** Baden Waldron, Evan Dunster, Lynne Bowden, Margaret Twidale, Margaret Langton, Leanda Bowden, Viv Bruton, Carolyn Hughes, Jennifer Crocker and by telephone Linda Scarce.
3. **Apologies:** Edna Tedford
4. **Minutes:** The Minutes of the previous meeting (November 2025) distributed by email

Motion: Accept Minutes as read

Moved: Lynne Bowden and **Seconded:** Carolyn Hughes "C"

5. **Correspondence:**

Inward: Research study request – Carried over to General Business for discussion see General Business 8.7

Outward: Invitation emailed to Mayor/Deputy Mayor to speak at Orientation with invitation extended to all councillors

Motion: Accept Inward and Outwards Correspondence

Moved: Evan Dunster **Seconded:** Carolyn Hughes "C"

6. **Business arising from correspondence:** (See General Business 8.7)

7. **Reports:**

7.1 **Treasurer's Report – Margaret Langton:**

- **November:** Balance \$14,125.56 - Term Dep \$11,795.95
- **December:** Balance \$9,597.81 - Term Dep \$11,795.95 (Treasurer's Report attached)

Motion: Accept Treasurer's Report plus accounts identified for payment

Moved: Margaret Langton **Seconded:** Margaret Twidale "C"

7.2. **Course Co-ordinators Report – Evan Dunster:**

- Writers Workshop followed by a Writers Group on Thursdays.
- Robert Artificial Intelligence Part 2 – Men's Shed
- Lunch 10 March at White Bull \$17 a head limited menu or order from main menu

Motion: Accept Course Co-ordinator's Report

Moved: Evan Dunster **Seconded:** Viv Bruton

7.3. **Membership Report- Margaret Twidale:** At end December 2025 a total of 182 financial members includes 6 Honorary Members

7.4. **Catering Report – Edna Tedford:** Edna Tedford apology for meeting however all is in hand as reported by Lynne Bowden

7.5. Raffle – Lynne Bowden: Prizes in hand for Term 1 Orientation Day

8. General Business:

8.1 Blow mould tables - Linda Scarce will bring 2 tables from home to try for ease of use and stability to ensure we make the best choice when buying new tables as identified at earlier meetings

8.2 Floors - were not polished over Christmas as should be with scheduled maintenance. Linda Scarce to following up with Council again as it is the second year this has not been done.

8.3 Contract Renewal 2026 Hall Hire- CWAATSICH

- **Monday afternoons - 3:15 - 5.00pm each School Term – Homework Group**
- **Tuesday mornings – 10:30am – 12:30pm ongoing for 2026**

Treasurer, Margaret Langton advised that she had been following up with Wanita of CWAATSICH on the outstanding information on hours of use of the hall required to allow billing to occur.

In the previous hall Hire Agreement the number of hours used were to be advised at the end of each school term to allow billing to occur. As at the end of December 2025 Wanita of CWAATSICH had not supplied the hours used to enable billing to occur within our Financial Year.

Motion: Treasurer, Margaret Langton and President, Linda Scarce to work together to draft a new Hall Hire Contract Agreement for 2026 to include the following conditions:-

- **Billing to occur Quarterly at the end of each school term**
- **\$10 per hour for each activity**
- **All dates and times of use as per the Hire Agreement are to be invoiced in full. The opportunity to advise any unused hours for Adjustment is available until the due payment date of invoice. If no Adjustment is received the full value of the invoice will be due**
- **Invoice payment arrangements – 7 Days**
- **The new Hire Agreement to be supplied to CWAATSICH ASAP prior to commencement of use**

Moved: Margaret Langton **Seconded:** Leanda Bowden

“C”

8.4 Christmas Lunch: Those who notified within the nominated refund timeframe have been refunded. One member was known to be unwell but not notified of non-attendance. A request to refund Rita Brennan on this occasion has been made.

Motion: Approve refund to Rita Brennan as an exception in respect of the circumstances.

Moved: Margaret Langton **Seconded:** Evan Dunster

“C”

- 8.5 NBN billing through Telstra** – Treasurer, Margaret Langton advised that the email for the Telstra Invoice of \$109 for NBN usage has not yet been received and it is near to the due date for payment. Permission to pay requested even if invoice is not received in time. Linda Scarce noted that this is not the first time.

Motion: Approve payment of Telstra invoice ahead of receipt of Invoice if required

Moved: Evan Dunster **Seconded:** Viv Bruton

- 8.6 NBN Supplier Change** – Linda Scarce identified that when setting up the original NBN / WIFI / INTERNET supply with Telstra that Telstra required an individual, not the organisation, be identified as the account holder. To that end Linda Scarce used herself as the account holder which, on discussion, is not the committee's preferred option.
Linda Scarce proposed that we approach Advanced Communications, being a local provider, for a quote to look at moving away from Telstra as the provider.

Motion: Linda Scarce to approach Advanced Communications for a quote to supply NBN / WIFI / INTERNET and what is involved in moving from Telstra

Moved: Evan Dunster **Seconded:** Viv Bruton.

“C”

- 8.7 Correspondence In Item (*brought forward*)** - Research Study request – Evan Dunster advised that an email had been received from an Assoc Professor of Neuropsychology and Clinical Psychology at Griffith University who is leading a research project into people over 60 who have memory loss and they are looking for participants in an on-line feedback format. Would this be suitable to forward to our membership with email addresses?

Motion: Evan Dunster to forward the email request received to our with email addresses.

Moved: Leanda Bowden **Seconded:** Margaret Langton

“C”

- 8.8 Lions Meet and Greet Saturday 7 Feb at Cultural Centre:** Karen Dawes has offered to display U3A Roma information including booklet, calendar, photos and a pamphlet on U3A on her stall at the Cultural Centre. The committee gratefully accept Karen's offer and will provide all materials required.

- 8.9 15 years of U3A celebration at AGM.** Linda Scarce is unable to attend on 14 April when it would usually fall. Request to move the date to Tuesday 28 April 2026.

Speakers: As it is a significant year perhaps, invite Rhonda Weston U3A Qld President as Guest Speaker as well as other former Presidents of U3A Roma eg; Glenn Telford (as a suggestion as to who could be one of those approached as one of the guest speakers).

Invite Mayor Wendy Taylor to Chair and Deputy Mayor Cameron O'Neil to scrutineer our AGM as in previous years.

8.9 15 years of U3A celebration at AGM -Con't

Suggestions:- a display of photographs of past presidents (if available); a list of original members (L Bowden); a cake; acknowledgement of past presidents and vice presidents. Other ideas discussed at next meeting.

Motion: To move Roma U3A Inc AGM to Tuesday 28th April.

Moved: Viv Bruton **Seconded:** Evan Dunster.

“C”

8.10 Agenda item for Feb Meeting – Resigning committee members: Could members wishing to step down from the committee at the AGM please advise their intent to enable us to make it known that positions will be vacant and encourage members onto the committee.

8.11 Request to Council for repairs and other items to Seniors Hall CR30333/2025 Refer sent email 27/11/2025 with the following requirements:

1. Previously identified and mentioned, upgrade of pedestals in the 2 disabled toilets to higher units. **COMPLETE 22/01/26 with all 3 toilets with new higher pedestals installed.**
2. Leaking guttering on the north facing side over the entrance disability ramp near the kindy. – **COMPLETE prior to 22/01/2026.**

Items Outstanding are:-

3. Access to the same disability ramp on the northern side from car park is steep extremely uneven ground with exposed in-ground pipework.
4. Discuss returning some of the heavy collapsible tables to enable U3A to purchase more lightweight blow mould design tables for ease of management.
5. Broken/damaged edging strip joining timber floor to tiled flooring inside on the north west side of the building.
6. Re-polish of timber floor is due. (Message left for Rex at Maranoa to return call from Linda Scarce – no call received as at this meeting date)
7. Tap still leaking in kitchen after repair.
8. Look at the long under bench cupboards along the north side of the facility for better access opportunity.

ADDITIONAL ITEMS ADDED TO THIS LIST

9. Evaporative Air-Conditioner service - Unit above the office leaks and is making a noise like missing a **beat and vibrating which is best heard from within the office.**

9. The meeting closed at

2.10pm

10. Next meeting: 17February, 2026

Jennifer Crocker Secretary

ROMA USA Executive Meeting Tuesday 20th January 2026
USA Financial Statement Period 01.11.2025 to 30.11.2025

Date	Debit	Credit	Balance
01.11.2025			11,880.03
03.11.2025		120.00	12,000.03
03.11.2025	32.56		11,967.47
04.11.2025		25.00	11,992.47
05.11.2025		25.00	12,017.47
05.11.2025		145.00	12,162.47
06.11.2025		25.00	12,187.47
06.11.2025			12,187.47
		593.00	12,780.47
07.11.2025		90.00	12,870.47
10.11.2025		40.00	12,910.47
11.11.2025		1,017.40	13,927.87
12.11.2025			13,927.87
		128.00	14,055.87
12.11.2025		213.65	14,269.52
12.11.2025	930.00		13,339.52
18.11.2025		160.00	13,499.52
18.11.2025		220.00	13,719.52
18.11.2025	245.00		13,474.52
18.11.2025	201.87		13,272.65
18.11.2025	152.72		13,119.93
18.11.2025	48.00		13,071.93
18.11.2025	109.00		12,962.93
19.11.2025		120.00	13,082.93
21.11.2025		112.00	13,194.93
21.11.2025		80.00	13,274.93
25.11.2025	100.40		13,174.53
25.11.2025	45.00		13,129.53
27.11.2025	3.92		13,125.61
28.11.2025		79.95	13,205.56
30.11.2025		920.00	14,125.56
	1,868.47	4,114.00	

WESTPAC COMMUNITY SOLUTIONS ONE ACCOUNT CLOSING BALANCE 14,125.56

TERM DEPOSIT 11,759.95

DEBIT CARD \$500.00

ACCOUNTS FOR PAYMENT:

Advance Communications	824.80
L. Scarce - Flowers M. Lee	120.00
Telstra Internet	109.00
Cleaning Machine	210.00

OUTSTANDING INVOICES

Nil

EARMARKED EXPENDITURE

M. Langston
20-01-26.

Christmas Lunch Payments - Direct Deposits

Date		Amount
18.11.25	Seaby x 2	80.00
18.11.25	Tickelpenny x 2	80.00
18.11.25	Waldron x 2	80.00
18.11.28	York	40.00
18.11.25	Bruton	40.00
18.11.25	Dillon x 2	80.00
18.11.25	Deposit 323	80.00
19.11.25	Ruru	40.00
19.11.25	Whincop x 2	80.00
19.11.25	Cook	40.00
19.11.25	Deposit 1460	80.00
19.11.25	Deposit 3151	40.00
21.11.25	Heatherington	40.00
21.11.25	D Bowden	40.00
22.11.25	Dorinda x 2	80.00
	Total	920.00

Direct Deposits

3.11.25	Robinson x 3	120.00
10.11.25	Cartwright	40.00
	Total	160.00

Xmas	1,840.00
M.Cup	500.00

Tyro Deposits

	M.Cup	Xmas
5.11.25	100	40
7.11.25	50	40
19.11.25		120
21.11.25		80
Total	150	280
Banked		
6.11.25	350	120
18.11.25		160
18.11.25		80
21.11.25		80
28.11.25		40
Total	350	480

Ms. Langton
20-01-26.

**ROMA U3A Executive Meeting Tuesday 20th January 2026
U3A Financial Statement Period 01.12.2025 to 31.12.2025**

Date	Debit	Credit	Balance
01.12.2025			14,125.56
04.12.2025		200.00	14,325.56
04.12.2025	824.80		13,500.76
04.12.2025	120.00		13,380.76
05.12.2025		20.00	13,400.76
08.12.2025		611.00	14,011.76
			14,011.76
11.12.2025		527.95	14,539.71
			14,539.71
11.12.2025		80.00	14,619.71
12.12.2025		23.00	14,642.71
15.12.2025	4,147.50		10,495.21
12.12.2025	132.06		10,363.15
19.12.2025		259.00	10,622.15
			10,622.15
22.12.2025	210.00		10,412.15
22.12.2025	109.00		10,303.15
22.12.2025	690.34		9,612.81
29.12.2025	15.00		9,597.81
	6,248.70	1,720.95	

WESTPAC COMMUNITY SOLUTIONS ONE ACCOUNT CLOSING BALANCE 9,597.81

TERM DEPOSIT 11,759.95

DEBIT CARD \$500.00

ACCOUNTS FOR PAYMENT:

Ergon Energy	690.34
Tyro Expenses	15.00
Roma Clay Target Club	4,147.20
L. Bowden - Reimbursement Raffle Expenses	132.03
Cleaning Machine	210.00
Telstra Internet	109.00
Maranoa Regional Council Gas Bill	90.00
U3A Network Qld Inc. Members by 0.60c	109.20

OUTSTANDING INVOICES

Nil

EARMARKED EXPENDITURE

M. Langton
20-1-26